

# TRANSACTION INFORMATION

## GENERAL

ML# \_\_\_\_\_ List Price \_\_\_\_\_ Sales Price \_\_\_\_\_  
Address \_\_\_\_\_  
Parcel ID \_\_\_\_\_ Contract Date \_\_\_\_\_ Close Date \_\_\_\_\_  
Total Commission \_\_\_\_\_ To List Broker \_\_\_\_\_ To Sell Broker \_\_\_\_\_  
Deposit  N  Y \_\_\_\_\_ Earnest  N  Y \_\_\_\_\_ Held By \_\_\_\_\_

## BROKERAGE

Listing Brokerage \_\_\_\_\_  
Agent \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
Assistant \_\_\_\_\_ Email \_\_\_\_\_  
Selling Brokerage \_\_\_\_\_  
Agent \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
Assistant \_\_\_\_\_ Email \_\_\_\_\_

## PARTIES

Seller \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
Seller \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
Buyer \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
Buyer \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

## SUPPORT

Lender \_\_\_\_\_ Lending Company \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_  
Title Company \_\_\_\_\_ Closing Agent \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_

## MISC

Termite Policy  No  Yes \_\_\_\_\_ Company \_\_\_\_\_  
Home Warranty  No  Yes \_\_\_\_\_ Company \_\_\_\_\_  
Survey Required  No  Yes \_\_\_\_\_ Company \_\_\_\_\_  
POA/HOA  No  Yes \_\_\_\_\_ Dues \$ \_\_\_\_\_ per  mo.  qtr.  yr.